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Cable Secretariat

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~~SECRET~~
(When Filled In)

OFFICE ESTIMATES - POSITION JUSTIFICATION	
OFFICE O/DCI Cable Secretariat - Message Center	FISCAL YEAR 1968
No Changes	

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(in thousands of dollars)

OFFICE		FISCAL YEAR 1967				OPERATING BUDGET FISCAL YEAR 1968										OFFICE ESTIMATE FISCAL YEAR 1969			
(1) CATEGORY SUBCATEGORY ELEMENT SUBELEMENT		(2) ESTIMATED OBLIGATIONS		(3) NON-RECURRING ITEMS OR REDUCTIONS		(4) NEW ITEMS		(5) TOTAL ESTIMATED REQUIREMENTS (2 + 3 + 4)		(6) CONGRESSIONAL BUDGET ESTIMATE		(7) CHANGE FROM CONGRESSIONAL BUDGET (+ OR -)		(8) NON-RECURRING ITEMS OR REDUCTIONS		(9) NEW ITEMS		(10) TOTAL ESTIMATED REQUIREMENTS (5 + 8 + 9)	
		POS	FUNDS	POS	FUNDS	POS	FUNDS	POS	FUNDS	POS	FUNDS	POS	FUNDS	POS	FUNDS	POS	FUNDS	POS	FUNDS
Intell Process and Exploitation Dissemination Services																			
		25X1A1a																	

FORM 2237 OBSOLETE PREVIOUS

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EXPLANATION OF CHANGES (in thousands of dollars)	OFFICE O/DCI Cable Secretariat = Message Center	
DESCRIPTION	POSITIONS	AMOUNT
<p>Column 3 Purchase of Keytronic Sorter</p> <p>Column 4 These additional funds are to provide for the planned higher average employment in FY 68 due to the stepped up recruitment program</p> <p>Column 9 a) To allow for the pay of 8 additional employees authorized for FY 69, and b) To allow for the cost of automation of the Cable Secretariat Message Center</p>	<p>25X1A1a</p> <p>--</p> <p>25X1A1a</p>	<p>[REDACTED]</p> <p>[REDACTED]</p>

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FISCAL YEAR PROPERTY REQUIREMENTS

(in thousands of dollars)

(see instructions on reverse)

OFFICE

OF DCI

Cable Secretariat Message Center

OBJECT CLASS/MATERIEL CATEGORIES *Federal Supply Catalog classification	TOTAL PRA	METHOD OF PROCUREMENT			
		LOGISTICS	LOCAL		
			OFFICE CONTROLLED	OTHER	IDENTIFICATION
OBJECT CLASS: 26					
SUPPLIES AND MATERIEL: (class. group)					
I Ordnance (10-14)					
II Transportation and Airborne (15-29)					
III Industrial and Engineering (30-56)					
IV Communications (58-59)					
V Electric Equipment (61-63)					
VI Medical (65 ONLY)	25X1A				
VII General (66-99, LESS 67)					
VIII Photographic (67 ONLY)					
TOTAL - SUPPLIES & MATERIEL					
OBJECT CLASS: 31					
EQUIPMENT					
I Ordnance (10-14)					
II Transportation and Airborne (15-29)					
III Industrial and Engineering (30-56)					
IV Communications (58-59)					
V Electric Equipment (61-63)					
VI Medical (65 ONLY)					
VII General (66-99, LESS 67)					
VIII Photographic (67 ONLY)					
TOTAL - EQUIPMENT					
TOTAL - ALL PROPERTY	10	10			

*Refer to Office of Logistics "Introduction to Supply Catalog," dated 1 October 1961

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**INSTRUCTIONS FOR THE PREPARATION OF PROPERTY REQUIREMENTS
FISCAL YEAR - OPERATING BUDGET - FORM 2670 (revised)**

- Column 1 - Represents the total dollar (\$) property requirements for the office. This is the amount which will be included in your middle column of the Office Estimates. (Column 1 must agree with the totals shown under columns 2, 3 and 4.)
- Column 2 - Represents that portion of your total dollar property requirements (Column 1) which you estimate will be procured by the Office of Logistics/Headquarters.
- Column 3 - Represents that portion of your total dollar property requirements which you estimate will be procured through your stations or bases and the amounts so authorized will be controlled, sub-allotted and accounted for by your component. This estimate will represent the amount you will request for Local Procurement Funds in your Request for Allotment.
- Column 4 - Represents that portion of the Agency's local procurement authorization that will be (a) accomplished by another component on your behalf, (b) reflected on the financial records of a station controlled by that office; but, (c) the materiel so procured will be issued and costed (PRA) to your component. (Note: All local procurement accomplished by another component on your behalf but costed (PRA) to your property authorization is included in this column and excluded from Column 3.
- This amount will be reduced from the central procurement allotment and included in the allotment for local procurement of the component effecting the procurement locally on your behalf.)
- 25X1A6a
- Column 5 - Identify the component and Station (i.e., [REDACTED]) that will procure materiel (Column 4) locally on your behalf and for your consumption.

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OFFICE ESTIMATES SCHEDULE OF EXTERNAL RESEARCH PROJECTS		FISCAL YEAR	
OFFICE O/DCI Cable Secretariat & Message Center			
BUDGET PROJECT NUMBER AND TITLE	AMOUNT		
	ACTUAL FY	ESTIMATED FY	ESTIMATED FY
N/A			

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25X1A

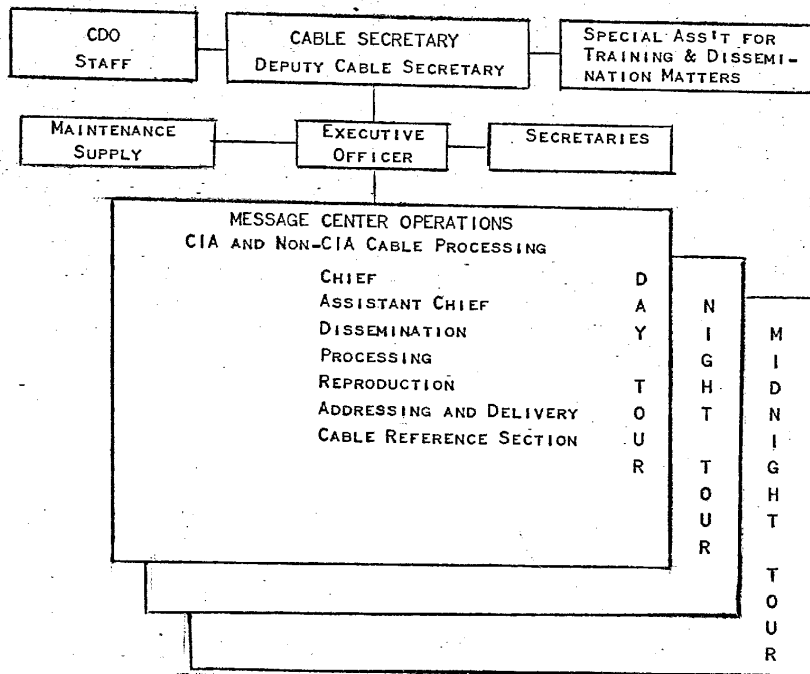
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ORGANIZATIONAL CHARTS AND FUNCTIONAL MATTERS

THE CABLE SECRETARIAT IS A PART OF THE OFFICE OF THE DIRECTOR, CENTRAL INTELLIGENCE, AND IS ORGANIZED ALONG FUNCTIONAL LINES ON A 24 HOUR-A-DAY, SEVEN DAYS A WEEK BASIS



THE CABLE SECRETARY IS RESPONSIBLE FOR THE REVIEW, PROCESSING, DISTRIBUTION, AND DELIVERY WITHIN CIA HEADQUARTERS OF ALL CLASSIFIED INCOMING AND OUTGOING CIA CABLES; MAINTAINING A CABLE REFERENCE FILE OF CIA CABLES; ENSURING THAT THE ORIGINATING OFFICE HAS SECURED THE APPROVAL OF THE DIRECTOR ON ALL OUTGOING CABLES INVOLVING QUESTIONS OF NATIONAL POLICY; AND ENSURING THAT ALL INTELLIGENCE ITEMS CONTAINED IN CABLES ARE TRANSMITTED TO THE OFFICE OF THE DEPUTY DIRECTOR FOR INTELLIGENCE. THE CABLE SECRETARY IS ALSO RESPONSIBLE FOR THE CONTROL AND DISSEMINATION WITHIN THE AGENCY OF NON-CIA PRODUCED CABLES AND TELEGRAMS. ALTHOUGH NO LONGER CONTAINED IN HR1-1 WE ARE ALSO RESPONSIBLE FOR COORDINATING POLICIES GOVERNING ITS PREPARATION, RELEASE, AND DISSEMINATION OF CIA CABLES.. SUCH PROCEDURES ARE CONTAINED IN HHB 90-1.